



OGC 73-0132

26 January 1973

**OGC Has
Reviewed**

MEMORANDUM FOR: Richard C. Tufaro
The White House

SUBJECT : Standard Form for Historical Research

The following suggestions concern the proposed standardized form for historical researchers on which you requested comments in your letter of 12 January.

a. In item 9 the word apparently should be "or" rather than "of".

b. Item 14 requires a researcher to submit names of persons who among other things "will require a security clearance." The requester of course cannot know who will be required to have such clearances. Related to this item is the fact that the "Conditions" which appear on the reverse of the form do not include acknowledgement by the researcher that he realizes that he must be security cleared, nor is there provision elsewhere to inform him. The solution would seem to be an additional paragraph on the reverse side, reading substantially as follows: "I understand also that I and my assistants may have to be given security clearances." Also with respect to item 14, the wording might lead the researcher to conclude that only "researchers and typists" need clearances. There may be other types of assistants involved. Perhaps the parenthetical phrase could read "including researchers and typists."

c. In some instances, some of the information furnished by the researcher may become obsolete before the research project is completed. For example, additional organizations might become involved, within the meaning of item 11, and

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researchers and other assistants might be utilized during the course of the project who had not been selected or hired at the time of the submission of the form. Perhaps an additional paragraph could be added to the "Conditions" portion requiring the researcher to update the form when appropriate.

STATINTL



LAWRENCE R. HOUSTON
General Counsel

OGC:RHL:sin

Original - Addressee

1 - SA/Information Control

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